

Soledad-Mission Recreation District

Regular Board Meeting

August 30, 2022

at 6:00 PM

Windmill Banquet Room

Minutes

CALL TO ORDER: Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:08 PM. Board members in attendance were Karina Pinedo, Mike De La Rosa, and Veronica Fernandez. Board member absent Candida Gudino. Also in attendance were Frances Bengtson, SMRD Executive Director, Andres Sarabia SMRD Operations Manager, Alex Reynoso, ISA principle architect, Luis Vargas ISA architect, Erica Padilla Chavez, Strategic Consultant, SHS Swim Club Parent Group, Vicky Del Real, Maria Gonzales, Maria Vidal, and Patricia Aceves.

PUBLIC COMMENT & CORRESPONDENCE:

There were no members of the public in attendance to comment on any item not appearing on the agenda. There were no public comments presented by Board Members at this meeting.

Strategic Planning and Infrastructure

- a. **Consideration of Agreement between SMRD and In Studio Architecture for Phase 1 of the rehabilitation and renovation project, drawings, and budget.**

ACTION

Mike De La Rosa motioned to approve the Proposed agreement between Soledad-Mission Recreation District and In Studio Architecture for Phase 1 of the Rehabilitation Project. Board member V. Fernandez seconded the motion. Motion passed with the following vote.

| | |
|--------------------|---|
| Motion made by | Mike De La Rosa |
| Motion Seconded by | Veronica Fernandez |
| Yeses | M. De La Rosa, V. Fernandez, K. Pinedo, P. Meza |
| Noes | |
| Abstain | |
| Absent | Candida Gudino |

- b. **Architecture Update Board Input and Feedback** *ISA presented information shared during initial meetings and asked the Board for input about what they wanted to see in the design and consideration for rehabilitation. Feedback included: Honoring our current community, predominantly Hispanic culture, family changing rooms, the ability to maintain as much flexibility in using the space as possible (for example removable diving blocks to continue to provide rec swims), the need for a warmer teaching and therapy pool to consider, storage, ADA accessibility, resource conservation and improvements to Pool Systems, the lobby was built for a smaller community and lines can extend around building in the summer.*

- c. **Philanthropy and Strategic Planning update**

Soledad High School Aztec Swim Club

- a. **Introductions-** Members of the SHS Swim Club Parent Group introduced themselves to the Board of Directors.

- b. Purpose- The Parents have organized to help support the swim team through fundraising and advocacy. They have started by approaching the City for funding for the purchase and installation of Diving blocks with ARPA funds, as recommended by the Mayor of Soledad.
- c. Collaboration and Partnership. After much discussion, the District shared that the District is fully invested in the complete renovation of the facility but does recognize the value of the Swim Team and the Support of an active parent group. The board requested staff prepare an email vote adopting the Diving Block Project as a restricted fund, accepting ownership, liability, administration, and prework/ planning of this project and lending structure for the fund-seeking efforts while the Aztec Swim club waits for 501©3 determination is completed.

CONSENT AGENDA- (5 Minutes)

ACTION

a. APPROVAL OF MINUTES:

Tabled until the next meeting of the Board of Directors.

b. Approval of Checklists to date

After review and consideration, the Board approves the checks paid by the District.

c. Approval of Expenses related to repairs after August Break In

After review and consideration, the Board approved Expenses in Priority Categories 1 & 2 not to exceed \$4,000 in repairs and for category 3 repairs to be considered on an individual basis by the Board, dependant on Insurance reimbursements for Break in.

d. Approval of SMRD Proposal to SUSD regarding Afterschool Yoga and SHS Swim Team

Due to the increased costs of delivering programs and services after review and consideration, the board approved the two proposals for submittal to SUSD for consideration.

Items on the consent agenda are given to the Board Members before the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

After reviewing the consent agenda items M. De la Rosa motioned to approve the consent agenda items. Board member V. Fernandez seconded the motion. Motion passed with the following vote.

| | |
|--------------------|---|
| Motion made by | Mike De La Rosa |
| Motion Seconded by | Veronica Fernandez |
| Yeses | P.Meza, V.Fernandez, M. De La Rosa, K. Pinedo |
| Noes | |
| Abstain | |
| Absent | C. Gudino, |

2. REVIEW OF FINANCIAL REPORTS

ACTION & INFORMATION

- a. **July Financial Reports** *Staff reported that revenues across rec swim and other programs are reporting under-budgeted amounts. Staff had originally projected a 5% decrease from the surge in 2021, after meeting with the Budget committee it was agreed that we wouldn't see a decrease due to the recession until the beginning of 2023. There were additional staffing costs as the Sports coordinator worked additional 20 hours weekly due to high participation levels in Jr. Giants, and Summer Camp Projections also called for additional hourly staff. There were some savings on the backflow device installation \$4,000 to be used for the repairs for the break-in.*

Even with the reduced program revenues, there were savings in expenses in other categories, and the overall July is projected with less loss than the budget. Staff did share the results of a utilities Analysis and meeting with the City showing between 100,000 and 700,000 gallons of water use per month. Usage rates indicate that we are using large amounts of water through our system especially when the pool is the most used. Staff does not attribute water loss of that size to regular backwashes or maintenance. The City also charges additional late fees the District will avoid by paying online or dropping a check in person. The board directed staff to request a meter inspection or replacement so that it can accurately measure water usage.

b. Consideration of 2022-2023 Proposed Budget

After Review and Consideration, the Board approves the budget as proposed.

After review and consideration, the board adopts the proposed 2022-2023 budget with the following notes: the District is projecting a negative fund balance at the end of this fiscal year, there is a need to increase revenue in all categories, as staffing is projected at the bare minimum required for being open. K. Pinedo motioned to approve the proposed budget with notes. Board member M. De La Rosa seconded the motion. Motion passed with the following vote.

| | |
|--------------------|---|
| Motion made by | Karina Pinedo |
| Motion Seconded by | Mike De La Rosa |
| Yeses | P.Meza, V.Fernandez, M. De La Rosa, K. Pinedo |
| Noes | |
| Abstain | |
| Absent | C. Gudino, |

3. BUSINESS ITEMS

INFORMATION

- a. **BOARD MEMBER REPORTS** Any member of the Board who has represented the District at a community function or meeting will now report on said event or meeting.
 - i. Chair Meza reported attending a zoom meeting with the Mayor, City Manager, Superintendent, Representative of the Board of Trustees, and parents Club representative on August 29. To Discuss the Diving Blocks project noting the importance of the participation of the public in our process for projects.

b. STAFF REPORT

Direction to Staff

A staff report was given to the Board for their review. The Operations Manager presented a plan for 60th Anniversary Scheduled for October 2 and passed out BBQ tickets for Board Sale.

c. MISCELLANEOUS

INFORMATION

4. Items to be added to September 2022 Regular Meeting

- a. Requested Subcommittee or Joint Meeting with the City of Soledad
- b. Update on Signature Card Process and Banking update
- c. 60th Anniversary
- d. Executive Director Annual Performance Review
- e. RFP for Legal Services
- f. RFP/RFQ for Audit Services for 6 years

5. Adjournment 8:30 PM.

Chairman of the Board

Date

Deputy Chair of the Board

Date
