

# Soledad-Mission Recreation District

Regular Board Meeting

March 29, 2022

at 6:00 PM

Windmill

**MINUTES**

**CALL TO ORDER:** *Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:12 PM. Board members in attendance were Candida Gudino and Mike De La Rosa. Board member Karina Pinedo was absent, one Board vacancy exists. Also in attendance Andres Sarabia Operations Manager and Frances Bengtson Executive Director.*

**1. PUBLIC COMMENT & CORRESPONDENCE:**

*There were no members of the public in attendance to comment on any item not appearing on the agenda. There were no public comments presented by Board Members at this meeting.*

**2. LAFCO Election of one regular Special District Representative to LAFCO **ACTION****

*C. Gudino motioned to submit David Kong as the District's vote for Lafco Special District representative to the Lafco commission and Mike De La Rosa Seconded the motion. Motion passed with the following vote.*

Motion made by	Candi Gudino
Motion Seconded by	Mike De La Rosa
Yeses	M. De La Rosa, P. Meza, C.Gudino
Noes	
Abstain	
Absent	BOD MEMBER PENDING APPOINTMENT: Karina Pinedo, one Vacancy Exists

**3. Induction of Board Member Karina Pinedo- Pending appointment by the Board of Supervisors of Monterey County- This item was tabled until the Board of Supervisors completes appointment process.**

**4. Strategic Planning Consultant Erica Padilla Chavez 6 PM**

**a. Update Board on Action Items and Work Accomplished**

**b. Repositioning for upcoming work**

**5. Executive Director Report (5 Minutes) **INFORMATION****

No reportable action was taken by the Board after the presentation of the Executive Director Report. All reportable action was taken during agendized business.

**6. CONSENT AGENDA- (5 Minutes) **ACTION****

*Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.*

**a. APPROVAL OF MINUTES:**

*Approval of Presented February Meeting Minutes*

**b. Approval of Checklists to date**

*After review and consideration the Board approves the checks paid by the District.*

*After reviewing the consent agenda items M. De La Rosa motioned to approve the consent agenda items. Board member C.Gudino seconded the motion. Motion passed with the following vote.*

Motion made by	Mike De La Rosa
Motion Seconded by	Candi Gudino
Yeses	M. De La Rosa, C. Gudino P. Meza
Noes	
Abstain	
Absent	BOD MEMBER PENDING APPOINTMENT: Karina Pindeo, one Vacancy Exists

**7. REVIEW OF FINANCIAL REPORTS ACTION & INFORMATION**

**February Financial Report** *The Board reviewed the Financial reports as presented, noting while the District is Reporting Net Ordinary income for February at less of a loss than project, and Year to Date at an \$80,000 less of a loss than projected, we still have an operating gap to close. Staff is being very conservative in hourly staff wages and scheduling, which in balance limits the amount of possible revenue. The inclusion of depreciation for the first time is a draw on our financial report, but does not draw on our cash flow until we need to replace equipment or improve the structure. The increase in cost of supplies specifically pool supplies with associated delivery costs will affect our bottom line and the increase in the cost of utilities are all affecting our bottom line.*

**8. BUSINESS ITEMS INFORMATION**

**a. BOARD MEMBER REPORTS** Any member of the Board who has represented the District at a community function or meeting will now report out on said event or meeting.

- i. Board Chair Meza, and Board member De La Rosa reported City of Soledad Subcommittee meeting decisions to meet again in May and a joint meeting in August of 2022. Also the directive for staff to explore collaboration for Day Camps.*
- ii. Board Members also reported on attending Softball opening day.*

**b. Programs and Activities**

- i. Girls Softball Program: Parent, Coach, Umpire, Participant, Policies and Procedures, review and adoption of policies by the Board of Directors ACTION***  
*After review and discussion the Board member M. De La Rosa motioned to ratify the existing Violence on the Field Policy and adopted the Code of Conduct Policy, and for staff to continue the Coaches and Safety Procedures, Umpire Procedures, and Complaint and Comment procedures. C. Gudino second the motion. Motion passed with the following vote.*

Motion made by	Mike De La Rosa
Motion Seconded by	C.Gudino
Yeses	M. De La Rosa, C. Gudino, P. Meza
Noes	
Abstain	
Absent	BOD MEMBER PENDING APPOINTMENT: Karina Pindeo, one Vacancy Exists

**c. 2022 Staff Manual**

**ACTION**

*M. De la Rosa motioned to approve the 2022 Staff Manual as presented by staff. Board member C. Gudino seconded the motion. Motion passed with the following vote.*

Motion made by	Mike De La Rosa
Motion Seconded by	C. Gudino
Yeses	M. De La Rosa, C. Gudino, P. Meza
Noes	
Abstain	
Absent	1. BOD MEMBER PENDING APPOINTMENT: Karina Pinedo, one Vacancy Exists

**d. 2022 Employee Training and Orientation Program overview**

**DIRECTION to Staff.**

*The Board reviewed staff Employee Orientation and Training program.*

**e. 60th Anniversary Planning and Events**

**Direction to staff**

*Staff updated board on planning of 60th anniversary celebration asking for input on Kick off Adult Dance, and Community Celebration for the last week in July. Staff is collecting order information for District Merchandise for 60th celebration.*

**f. MISCELLANEOUS**

**INFORMATION**

**9. Items to be added to March 22 Regular Meeting**

- a. Induction of County Appointment: Karina Pinedo**
- b. RFQ recommendation and selection**
- c. RFP/RFQ for Legal Services**
- d. RFP/RFQ for Audit Services for 6 years**

**Adjournment** *Candi Gudino motioned to adjourn the meeting at 8:06 PM. Board member Mike De La Rosa seconded the motion. Motion passed with the following vote.*

Motion made by	Candi Gudino
Motion Seconded by	Mike De La Rosa
Yeses	M. De La Rosa, C.Gudino, P. Meza,
Noes	
Abstain	
Absent	BOD MEMBER PENDING APPOINTMENT: Karina Pinedo, one Vacancy Exists

Chairman of the Board

Date

Deputy Chair of the Board

Date